

Agenda

**County Administrator Search Committee
Jefferson County Courthouse
320 S Main St, Room 112
Jefferson, WI 53549**

April 30, 2013 @ 9:00 a.m.

Committee Members: Paul Babcock, James Braughler, Richard Jones, Rick Kuhlman, James Mode, John Molinaro, Donald Reese, Amy Rinard, Pamela Rogers

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approve Minutes from April 22, 2013 meeting
7. Communications
8. Consult with Springsted, Inc. regarding next step(s) in the interview and selection process for the County Administrator position
9. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(c), to approve interview questions, interview finalists and discuss final applicants and terms of employment for the County Administrator position. Committee may recess for lunch.
10. Reconvene into open session
11. Consult with Springsted, Inc. and possibly authorize Springsted to execute a background check and negotiate salary, benefits and/or contract of a selected candidate for the County Administrator's position
12. Set next meeting date and agenda
13. Adjournment

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator's Office 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.